

**Clermont County
Transportation Improvement District
Board of Trustees Meeting**

Minutes of the Regular Meeting
Friday, January 14, 2011

A. Call to Order

The Regular Meeting of the Clermont County Transportation Improvement District (CCTID) Board of Trustees was called to order at 9:08 A.M., Friday, January 14, 2011, at the Clermont County Engineers Office, 2381 Clermont Center Drive, Batavia, Ohio 45103.

Attendees:

Board Members: David Spinney, Chair
Pat Manger, Vice Chair
Steve Wharton, Secretary/Treasurer
Larry Fronk, Member
Ken Geis, Member
Matt Van Sant, Member

Other Guests:

Karen Swartz, Commissioners Office
Rusty Schuermann, Legal Counsel
Wayne Bastin, Bastin & Company
Steven Shadix, Entran
Scot Lahrmer, Commissioners Office
Andy Shahan, LJB Inc.
Karl Schultz, Miami Township
Doug Royer, CCEO
Jeremy Evans, CCEO
Andy Fluegemann, ODOT
Bob Koehler, OKI
David Wormald, URS
Rick Evans, H&B
John Offenberger
Frank Aransky, American StructurePoint
Eric Kistner, Stantec
Christy McMurrey, PNC
Tom Yeager, Water Resources
Gary Meisner, Meisner & Associates
Jennifer Kunz, TEC Engineering

Craig Stephenson, CCEO
Kathy Carsey, B&N
Tim Foley, ME
Jim and Faye Miller
Steve Boregmenn, HDR
Bob Bailey, Bayer Becker
Rex Parsons, Batavia Township
Mike Sewell, GS&P
Andy Kuchta, OED
Cindy Wallace, Transsystems
Jake Stremmel, HNTB
Jon Brunot, B&N
John Becker
Nathan Moore, Kleingers & Associates
Loretta Rokey, Milford
Marc Harris, URS
Lyle Bloom, Water Resources
Kellie Geist-May, Community Journal
Andy Brossart, 5/3
Penny Rike, CESO
Heather Turpin, CTL

B. Approval of Minutes

Motion by Mr. Fronk, seconded by Mr. Manger, to approve the minutes of the December 10, 2010 Regular Meeting of the Clermont County Transportation Improvement District, as submitted, upon roll call vote, carried with members present voting: Mr. Fronk, yea; Mr. Manger, yea; Mr. Geis, abstain; Mr. Spinney, yea; Mr. Wharton, yea.

Motion by Mr. Fronk, seconded by Mr. Manger, to approve the minutes of the December 16, 2010 Operations Committee Meeting of the Clermont County Transportation Improvement District, as submitted, upon roll call vote, carried with members present voting: Mr. Fronk, yea; Mr. Manger, yea; Mr. Geis, yea; Mr. Spinney, abstain; Mr. Wharton, yea.

C. Financial Items

- 1. Monthly Financial Report** - Mr. Wharton reviewed the financial report and checks written.

Motion by Mr. Manger, seconded by Mr. Fronk, to accept the monthly financial report as submitted, upon roll call vote, carried with members present voting aye.

D. Notice of Resignation & Appointment

Mr. Wharton addressed the Board and provided a letter of resignation from the TID Board to be effective this day. The Board of County Commissioners has accepted the resignation of Steve Wharton and appointed Matthew VanSant to serve on the Clermont County Transportation Board at the December 15 Regular Session Meeting. Mr. VanSant is the current President/CEO of the Clermont Chamber of Commerce. Mr. Wharton was thanked by the TID Board for his commitment to the TID. Mr. VanSant was introduced to attendees and welcomed to the Board.

E. 2011 Reorganization

1. Election of Officers

Chair - Upon call for nominations of officers of the Clermont County Transportation Improvement District, Mr. Fronk moved that David Spinney serve in the position of Chairman, seconded by Mr. Geis, upon roll call vote carried with all members present voting aye thereon.

Vice Chair - Upon call for nominations of officers of the Clermont County Transportation Improvement District, Mr. Manger moved that Larry Fronk serve in the position of Vice Chairman, seconded by Mr. Fronk, upon roll call vote carried with all members present voting aye thereon.

Secretary-Treasurer - Upon call for nominations of officers of the Clermont County Transportation Improvement District, Mr. Fronk moved that Pat Manger serve in the position of Secretary-Treasurer, seconded by Mr. Geis, upon roll call vote carried with all members present voting aye thereon.

- 2. Committee Appointments by Chairman** - Mr. Spinney made the following appointments as provided by the Clermont County Transportation Improvement District By-Laws:

Finance Committee

Ken Geis
Matt VanSant

Operations Committee

Larry Fronk
Pat Manger

- 3. Designation of OKI Intermodal Coordinating Committee (ICC)**

Larry Fronk
Pat Manger (Alternate)

F. Transportation Improvement Projects Progress Updates

- 1. OKI/ICC Update** – Mr. Fronk advised that he was unable to attend the January meeting but Cory Wright with Union Township attended. The ICC recommended both improvements in Clermont County. TEC made a presentation of safety data for intersections by use of cameras. OKI Board elected Clermont County Commissioner Ed Humphrey as the OKI President. Mr. Humphrey is not here today due to a conflict.
- 2. Eastern Corridor** – Andy Fluegemann, ODOT, advised that Hans Jindal retired last week. The Deputy Director is currently the Acting Director at the district office. Jerry Wray, was appointed by the governor to be the ODOT Director. Mr. Fluegemann noted that progress is being made on the travel demand model and approval on for the corridor is close to approval. Next week discussion will be held on the Oasis modeling. Entran is finalizing a report on Segment 2/3 and the red flag analysis at Red Bank Road was completed yesterday.
- 3. Eastern Corridor Segment IVa** – Cindy Wallace, Transystems, noted that they are working on analysis of scenarios and on rough drawings. They are reviewing alternatives and scenarios. Mr. Wharton noted that after discussion with Jay Hamilton at ODOT, there needs to be more public involvement with this project. Andy Fluegemann, ODOT, noted that Entran is to maintain the website. Discussion was held on the need to link websites and provide information on the web for the project. Mr. Fluegemann provided a summary of this project which is located between Eastgate Boulevard and Stonelick Olive Branch Road along State Route 32. The goal is to remove all at-grade intersections along SR 32. Mr. Manger noted that the project will bring benefits to the corridor but that the local network improvements are needed to balance out the project. Manger noted that HNTB had completed the base model work which was forwarded to ODOT and CCEO for review.
- 4. IR-275/SR 32 Interchange** – Andy Fluegemann, ODOT, advised that plans for Phase I are progressing and the right of way should be completed soon. The Phase II draft scope for detailed design will start soon and the project will be expedited if possible. Comments for the track list will be accepted until February 11th.
- 5. Eastgate North Frontage Road** – Craig Stephenson, CCEO, advised that ODOT is in the appraisal process still.
- 6. Wolfpen-Pleasant Hill Road Improvements** – Mike Sewell, GS&P, stated that he received comments from Lyle Bloom with Water Resources. Four of the parcels in the project are appropriation cases. The Wear property is closed and demolition should occur soon. Issues with the utility relocation are still being worked out.
- 7. Business 28 - Phase 1 Improvements** – Kathy Carsey, submitted Stage 3 comments and received comments back from ODOT. Issues with the intersection at Cinema Drive and water in the gateway project all need to be finalized.
- 8. SR 28 (I-275 to Castleberry)** – Andy Shahan, LJB, advised that the survey is complete and final plans have been posted, excluding two notes that need to be finalized. Craig Stephenson, CCEO, advised that out of 15 parcels, four may be an issue.
- 9. Clough Pike Improvements** – Dave Wormald, URS, advised that he is working on Stage 3 plans. Mr. Stephenson, CCEO, noted that he needs cost estimates for the project. Union Township will provide a local match, if awarded an OKI grant for the sidewalk funding.
- 10. Stonelick-Williams Corner Covered Bridge** – Craig Stephenson, CCEO, advised that stage 2 plans are in review and design issues were worked out. Temporary easements are ahead of schedule and construction is to begin in 2012, but the goal is to advance the project as quickly as possible.

11. **SR 32 East** – Tim Foley, ME, advised that the project is on hold with ODOT due to urban interchange spacing issues.
12. **Tina Drive Extension** – Mr. Manger advised that a meeting with the Ashley Meadows residents was mostly positive. They were about 25 residents in attendance.
13. **Aicholtz Connector** – Mr. Manger advised that he is meeting today to finalize alternatives for the public meeting in February. No date has been set yet. Plans for the Ivy Pointe area will be discussed today also.
14. **SR450 Improvements** – Tim Foley, ME, advised that he is awaiting comments.
15. **US50/SR131 Intersection Improvements** – Bob Bailey, Bayer Becker, advised that the comments will be completed next week. They are waiting on certified traffic counts. Mr. Wharton noted that a task order is pending with HNTB for this work. Discussion was held on the coordination needed with ODOT on the stabilization project.
16. **US50/SR450/Eastman Drive Improvements** – Mr. Wharton noted that the restriping and overlay has been approved by ODOT. The TechneCenter intersection will require a change order. Mr. Fluegemann noted that the comments need to be addressed from ODOT before advancing.
17. **SR 28 Improvements (Branch Hill-Guinea to SR 48)** – Nathan Moore, Kleingers & Associates, the project has been on pause for now. Comments are in review from the Engineer's Office. A public open house needs to be held.
18. **SR 28/Branch Hill-Guinea Intersection Improvements** – reported in item #17.
19. **Old SR 74 Widening** – Frank Aransky, American StructurePoint, advised that the open house will be held on February 26th.

G. New Business

1. **Amendment, restatement and ratification of the CCTID Regional Transportation Improvement Program (RTIP), dated January 2011, identifying the projects established, implemented, coordinated, managed and/or constructed by CCTID.**

Motion by Mr. Fronk, seconded by Mr. Geis, to amend, restatement and ratify the CCTID Regional Transportation Improvement Program (RTIP), dated January 2011, identifying the projects established, implemented, coordinated, managed and/or constructed by CCTID, as submitted, and upon roll call vote, carried with members present voting aye.

2. **Resolution 2011-01, a Resolution Authorizing Continuing Assignment of Program Planning and Development and Related Management Services Coordination Relating to CCTID RTIP Implementation.**

Motion by Mr. Fronk, seconded by Mr. Van Sant, to adopt Resolution 2011-01, a Resolution Authorizing Continuing Assignment of Program Planning and Development and Related Management Services Coordination Relating to CCTID RTIP Implementation, as submitted, and upon roll call vote, carried with members present voting aye.

- 3. Authorization of Assignment of CCTID Consultant Agreement 2007-12 with M-E Companies' successor for its real estate task order services, Heritage Land Services.**

Motion by Mr. Fronk, seconded by Mr. Manger, to authorize the assignment of CCTID Consultant Agreement 2007-12 with M-E Companies' successor for its real estate task order services, Heritage Land Services, as submitted, and upon roll call vote, carried with members present voting aye.

- 4. Authorization for the Chairman, in consultation with CCTID Legal Counsel, to enter into Consultant Agreement 2011-01, to retain, pursuant to Ohio Revised Code Section 5540.03 (A)(9), the firm of mCapitol Management, Inc. for professional consulting services, including program management advice and counsel on matters relating to CCTID transportation and related RTIP development, implementation and funding in an amount not to exceed \$120,000.**

Motion by Mr. Van Sant, seconded by Mr. Fronk, to authorize the Chairman, in consultation with CCTID Legal Counsel, to enter into Consultant Agreement 2011-01, to retain, pursuant to Ohio Revised Code Section 5540.03 (A)(9), the firm of mCapitol Management, Inc. for professional consulting services, including program management advice and counsel on matters relating to CCTID transportation and related RTIP development, implementation and funding in an amount not to exceed \$120,000, as submitted, and upon roll call vote, carried with members present voting aye.

- 5. Authorization for the Chairman, in consultation with CCTID Legal Counsel, to enter into Consultant Agreement 2011-02, to retain, pursuant to Ohio Revised Code Section 5540.03 (A)(9), the firm of Aronoff & Associates, Inc. for professional consulting services, including program management advice and counsel on matters relating to CCTID transportation and related RTIP development, implementation and funding in an amount not to exceed \$60,000.**

Motion by Mr. Fronk, seconded by Mr. Manger, to amend the agreement to an effective date of January 14, 2011, and upon roll call vote, carried with members present voting aye.

Motion by Mr. Manger, seconded by Mr. Van Sant, to authorize the Chairman, in consultation with CCTID Legal Counsel, to enter into Consultant Agreement 2011-02, to retain, pursuant to Ohio Revised Code Section 5540.03 (A)(9), the firm of Aronoff & Associates, Inc. for professional consulting services, including program management advice and counsel on matters relating to CCTID transportation and related RTIP development, implementation and funding in an amount not to exceed \$60,000, as previously amended, and upon roll call vote, carried with members present voting aye.

- 6. Authorization for the Director of Planning & Development to solicit letters of interest from qualified consultants and subconsultants for subsequent consultant services selection related to CCTID RTIP Group 4 projects.**

Motion by Mr. Manger, seconded by Mr. Geis, to authorize the Director of Planning & Development to solicit letters of interest from qualified consultants and subconsultants for subsequent consultant services selection related to CCTID RTIP Group 4 projects, as submitted, and upon roll call vote, carried with members present voting aye.

- 7. Authorization for the Chairman, in consultation with CCTID Legal Counsel to execute Change Order 11 to Consulting Agreement 2007-01 with M•E Companies**

to increase the contract time to December 30, 2011, without any attendant adjustment to the contract price.

Motion by Mr. Geis, seconded by Mr. Fronk, to authorize the Chairman, in consultation with CCTID Legal Counsel to execute Change Order 11 to Consulting Agreement 2007-01 with M•E Companies to increase the contract time to December 30, 2011, without any attendant adjustment to the contract price, as submitted, and upon roll call vote, carried with members present voting aye.

- 8. Authorization for the Chairman, in consultation with CCTID Legal Counsel to execute Change Order 06 to Consulting Agreement 2007-03 with Burgess & Niple, Inc to increase the contract time to December 30, 2011, without any attendant adjustment to the contract price.**

Motion by Mr. Van Sant, seconded by Mr. Fronk, to authorize the Chairman, in consultation with CCTID Legal Counsel to execute Change Order 06 to Consulting Agreement 2007-03 with Burgess & Niple, Inc to increase the contract time to December 30, 2011, without any attendant adjustment to the contract price, as submitted, and upon roll call vote, carried with members present voting aye.

- 9. Authorization for the Chairman, in consultation with CCTID Legal Counsel to execute Change Order 03 to Consulting Agreement 2007-05 with ENTRAN, PLC to increase the contract time to December 30, 2011, without any attendant adjustment to the contract price.**

Motion by Mr. Fronk, seconded by Mr. Geis, to authorize the Chairman, in consultation with CCTID Legal Counsel to execute Change Order 03 to Consulting Agreement 2007-05 with ENTRAN, PLC to increase the contract time to December 30, 2011, without any attendant adjustment to the contract price, as submitted, and upon roll call vote, carried with members present voting aye.

- 10. Authorization for the Chairman, in consultation with CCTID Legal Counsel to execute Change Order 06 to Consulting Agreement 2007-11 with LJB, Inc. to increase the contract time to December 30, 2011, without any attendant adjustment to the contract price.**

Motion by Mr. Fronk, seconded by Mr. Van Sant, to authorize the Chairman, in consultation with CCTID Legal Counsel to execute Change Order 06 to Consulting Agreement 2007-11 with LJB, Inc. to increase the contract time to December 30, 2011, without any attendant adjustment to the contract price, as submitted, and upon roll call vote, carried with members present voting aye.

- 11. Authorization for the Chairman, in consultation with CCTID Legal Counsel to execute Amendment to the November 12, 2010 Authorization related to Change Order No. 01 to Consultant Agreement 2010-01 with Roberts Engineering, Inc. for US 50 @ SR 450/Eastman Drive to TechneCenter Drive (PID No. 90080), increasing the contract price by \$2,914.00, making a new not-to-exceed amount under the Agreement of \$93,154.00, and increasing the contract time to December 31, 2011.**

Motion by Mr. Geis, seconded by Mr. Fronk, to authorize the Chairman, in consultation with CCTID Legal Counsel to execute Amendment to the November 12, 2010 Authorization related to Change Order No. 01 to Consultant Agreement 2010-01 with Roberts Engineering, Inc. for US 50 @ SR 450/Eastman Drive to TechneCenter Drive (PID No. 90080), increasing the contract price by \$2,914.00, making a new not-to-exceed amount

under the Agreement of \$93,154.00, and increasing the contract time to December 31, 2011, as submitted, and upon roll call vote, carried with members present voting aye.

H. Public Comments – No public comments were made.

I. Upcoming Meeting Schedule

Next Regular meeting: February 11, 2011 at 9:00 A.M.
Clermont County Engineers Office
2381 Clermont Center Drive
Batavia, OH 45103

J. Executive Session pursuant to ORC 121.22 (G)(2) and ORC 121.22 (G)(3) to consider the purchase of property for public purposes and litigation.

A motion by Mr. Fronk, seconded by Mr. Geis to go into Executive Session pursuant to ORC 121.22 (G)(2) and ORC 121.22 (G)(3) upon roll call, carried with all members present voting aye.


LET THE RECORD SHOW: Mr. Matt Van Sant left the Executive Session at 11:35 a.m.

The Board concluded Executive Session at 11:53 a.m., with no action taken.

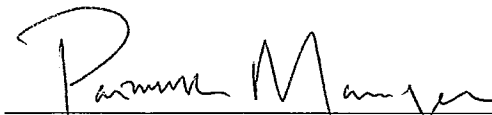
K. Adjournment

Motion by Mr. Fronk, seconded by Mr. Manger, to adjourn the meeting of the Clermont County TID, upon roll call vote carried with all members present voting aye.

Approved at a regularly scheduled meeting of the Board of Trustees of the Clermont County Transportation Improvement District, Clermont County, Ohio, this 18th Day of February, 2011.


Clermont County Transportation Improvement District
Chair

Attest:


Clermont County Transportation Improvement District
Secretary-Treasurer

Motion to Approve: Mr. Fronk

Seconded by: Mr. Van Sant